

Instructions for Completing the Marker Application Form

A blank Marker Application Form is available at history.lds.org/churchhistoryadviser. Once completed, the form should be submitted electronically to the Global Support and Training Division. Instructions for doing this are available on the website.

Place name; Significance. Use the information you recorded on the Historic Place Documentation Worksheet to fill in these sections.

What we want to do. As specifically as possible, explain your plans for a marker.

How we will work with the property owner. If the property is owned by the Church, there is no need to fill out this section. If it is not owned by the Church, indicate who the property owner is and explain how you will communicate and negotiate with the property owner.

How we will pay for the development and maintenance costs. Explain how the area will pay for the development and maintenance of the site. Include cost estimates.

How we will perform research and write the text of the marker. Indicate names of individuals who will perform research and how they will do it. What sources will they consult? Along with the sources listed in the Historic Place Documentation Worksheet, list any new sources the researchers plan to use.

How we will maintain the marker. Include information about what roles the local facilities

maintenance workers and director for temporal affairs will play. Designate someone to regularly visit the marker to assess its condition as well as the condition of the surrounding area. This person should make regular reports to the Area Presidency or the member of the Presidency of the Seventy supervising your area.

Endorsement. Provide a reference when the Area Presidency or the member of the Presidency of the Seventy gave their official endorsement. Typically this is done by including a minute entry number.

Marker Application Form		
Church Area:	Country:	Name:
Place name		
Significance		
What we want to do		
How we will work with the property owner		
How we will pay for the development and maintenance costs		
How we will perform research and write the text of the marker		
How we will maintain the marker		
Endorsement		

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